



## *Summer Courses 2010*

- ◆ *First Certificate for Teachers of Business English (FTBE)*
- ◆ *Spoken English for Industry and Commerce (SEFIC) Level 2 & 3*
- ◆ *English for Business (EFB) Level 3*
- ◆ *Discover London English Studies (11-17 year olds)*





## Course Aim

To develop confidence in spoken and written English through interactive classes and use of materials related to Discover London Trips.

## Sample Timetable

## Discover London English Studies

Time 09:00 – 10:30	General English	General English	General English	General English	General English	Full day Trip to Oxford – Christchurch College (Extra fee applies)
10:30 – 11:00 BREAK	BREAK	BREAK	BREAK	BREAK	BREAK	
11:00 – 12:30	General English	General English	General English	General English	General English	
12:30 – 13:40	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	
13:40 – 17:00	Trafalgar Square and National Gallery	The Museum of London	Saatchi Gallery	British Museum (guided by archaeologist)	Madame Tussaud's	

Note: Classes will either be in the mornings from: 09.00-10.30 & 11.00-12.30 or in the afternoons from: 13.30-15.00 & 15.30-17.00.

## What is included in the programme?

- ◆ 15 hours of English classes combined with discover London activities
- ◆ Half day trips
- ◆ Focus on communication
- ◆ Reports and certificates
- ◆ Travel fees on half day trips
- ◆ Lunch
- ◆ Lots of fun

**Dates:** between 5 July 2010 to 14 August 2010

**Duration:** one to six weeks

**Location:** Brit College Discover London English Studies are situated in East London in a close proximity to 2012 Olympics site.

**Accommodation:** Can be provided through the college, please enquire

**Tuition Fee:** £330.00 per week



## *Spoken English for Industry and Commerce (SEFIC) Level 2 & 3*

Spoken English for Industry and Commerce (SEFIC) examinations are a series of awards designed to meet the spoken language requirements of business people today. Assessment is in the form of a one-to-one interview with an examiner that tests a candidate's ability to communicate orally in a business or work context. These awards are widely recognised by employers, both within the UK and overseas, as proof of a holder's practical abilities in the use of English for work or business purposes. In addition, a number of UK universities accept SEFIC Level 3 as an entry requirement.

### *Course Aims Level 2 & 3*

The aims of this syllabus are to enable candidates to develop speaking and listening skills in English in order to:

- ◆ understand routine work- or business-related information and/or instructions and to act upon these or respond appropriately
- ◆ produce a range of language which will be clearly understood by a listener

### *Assessment Level 2*

Candidates will be assessed by means of a 30-minute, one-to-one interview with an LCCIEB SEFIC examiner. The interview will consist of 5 sections:

**Section A** (5 minutes) will be an introductory conversation, including personal history and work-related topics.

**Section B** (5 minutes) will be a description of a sequence of drawn pictures depicting 'a problem' and an assessment of the candidate's ability to relate the events in time and modify tenses and adverbials accordingly.

**Section C** (10 minutes) will be a listening comprehension task which will also test path-finding skills. The candidate will study a map or diagram (based on a work situation) and listen twice to a taped announcement. The subsequent questions asked by the examiner will assess the candidate's ability to understand spoken information and apply it to path-finding tasks. At least one question will require the candidate, using the map or diagram, to provide directions to a destination.

**Section D** (5 minutes) will be a reading comprehension task using written information or realia. The candidate will be given a written document (eg an advertisement or an announcement) and be expected to answer questions relating to it. **Section E** (5 minutes) will be a discussion, initiated by the examiner and based on the document for section D, to assess the candidate's ability to express preferences, opinions, agreement/disagreement and evaluation.

### *Assessment Level 3*

Candidates will be assessed by means of a 35-minute, one-to-one interview with an LCCIEB SEFIC examiner. The interview will consist of 5 sections:

**Section A** (5 minutes) will be an introductory conversation, focusing on work-related topics. The candidate will be expected to demonstrate cohesiveness in language production whereby sentences and utterances build upon each other and flow reasonably easily from construct to construct.

**Section B** (5 minutes) will be a reading comprehension exercise based on an item of personal history and work-related information or realia. The candidate will be asked to study this briefly and then answer questions. The purpose of this section is to introduce the business scenario and test comprehension of key vocabulary.

**Section C** (10 minutes) will be a listening comprehension task. The candidate will listen to a taped dialogue (which follows on from the business scenario established in Section B) and take notes. After hearing the tape once the candidate will be asked to relate the main points of the dialogue and suggest remedies or predict outcomes for the situation outlined in the dialogue.

**Section D** (10 minutes) will be a reading comprehension task. The candidate will study a business letter or report (which further develops the business scenario established in sections B and C) and then briefly relay the contents and explain certain expressions selected by the examiner.

**Section E** (5 minutes) will be a role play emanating from the preceding sections. The role assigned, which will be outlined on a cue card supplied by the Board, will require the candidate to participate in the discussion and negotiation of a familiar business problem arising from Section D.



## *Entry Requirements*

This qualification is intended for candidates 18 year and over who have achieved a sound understanding of work- or business-related English and a working competence in interacting (speaking and listening) with English-speakers in a work or business context.

Candidates will be expected to be at the Common European Framework Threshold Level (B1) or equivalent to enrol on Spoken English for Industry and Commerce Level 2 Course.

Candidates will be expected to be at the Common European Framework Threshold Level (B2) or equivalent to enrol on Spoken English for Industry and Commerce Level 3 Course.

Qualification: Certificate in Spoken English for Industry and Commerce Level 2/Level 3 awarded by Educational Development International (EDI), UK

## *Dates and Duration:*

Spoken English for Industry and Commerce is offered as an intensive 2 week course all year round. Brit College is happy to negotiate the dates if students are booked as group. For individual entries upcoming course dates are: 05 July 2010 - 16 July 2010.

Progression: Successful candidates may go on to take SEFIC Level 3/4. They may also attempt EDI written examination at the same level, English for Business (EFB) Level 2/3.

*Accommodation:* Can be provided through the college, please enquire

*The Fees:* £600.00 tuition fee + £80.00 examination fee



*Class of  
Business English Students,  
Brit College 2010*